



Wrexham Swimming Club

Gala Entry Rules

Due to the increasing membership within the club the need to formalise the rules surrounding the entries to the numerous Galas throughout the year has become more apparent.

In order to be fair to all swimmers and ensure that the Galas with a 'First Come First Served' policy are met the following rules must now be **STRICTLY** adhered to:-

WAYS TO ENTER

There are now only two ways to enter a gala via the club:-

1. **Internet based** – By bank transfer & e-mail.

The entry form must be e-mailed to wscgalaentries@aol.co.uk. This **MUST** be accompanied by a simultaneous payment to the club's designated account with the correct fees. A reference number will be allocated to each gala to be used in conjunction with the swimmers WASA number, this will be confirmed on the entry form. If the fee is not received on the same day a swimmer will not be entered.

2. **Paper Based** – By cheque & completed form.

These can be handed to the Gala entry organiser's on a Tuesday night at Waterworld {Club night} or alternatively, posted into the club's post box, situated on the first floor at Waterworld [currently under the Trophy Cabinet]. The post box will be checked on a regular basis.

If you have more than one swimmer in the meet, a single cheque is acceptable. Please note that we do not accept a single cheque for multiple meets or cash payments.

The coaches will not accept entries handed to them at training and postal entries are not accepted.

If using the internet version an e-mail will be sent to confirm receipt of the entry however, confirmation that the swimmer has been accepted into the Gala is not at this time guaranteed. A full list of the entries will be posted on the club website when confirmation of acceptance is received.

Exceptions:-

Bank reference numbers are on occasion not easily changed via internet banking, therefore it is important to ensure that the WASA number is used [this can be found via Swim Wales website].

All other exceptions will be considered on a one-off basis by e-mailing the request to wscgalaentries@aol.co.uk

Closing dates

The closing date of a gala may not correspond to the date show on the meet information. This, however, is vital to ensure that the Wrexham Swimming Club entries are sent to the meet organisers in good time to avoid disappointment at popular galas.

Full entries [entry form & payment] must be received prior to **7pm on the date of closure**, to ensure the entry is accepted.

Every effort will be made to arrange closing dates on a Tuesday to coincide with club night and the Post box will be cleared at that time, whenever possible.

In the event of a 'first Come First served' policy from the Gala organisers, delays in entering the club are not deemed fair on the members who have adhered to the guidelines and therefore, the club's entry will not be delayed.

Additional information

The majority of Gala notifications will come with a condensed version of the meet pack, giving members as much information on times, entries etc as is available at the time.

It is important to read this pack to ensure that your swimmer is eligible for the races in regard to qualifying and consideration times.

It is now **the member's responsibility** to ensure their swimmer is entered correctly mistakes cannot be rectified on the day of the gala. Return of excess Gala fees will be made at the club's discretion only in future.

Failure to Adhere

If an entry is received that does not follow the guidelines laid down by the club, the club reserves the right **NOT** to enter that swimmer.

Notification will only be made on the official entries list received from the Gala organiser's and posted on the club website.

It is, however, possible for a member to enter a swimmer directly with the organiser & details will be provided either through the additional information or on request.

Please note that in some cases the cost of entering a gala directly is more than would be paid via the club and this would be at the member's discretion whether to pay.

It is in the best interests of the club & its membership to ensure these rules are followed, however, there are always exceptions that can be considered [illness, bank delays etc]. If you are experiencing difficulties, consideration will be given to exceptional requests on a case by case basis, however, a record will be kept to ensure that this is not abused.

In the case of a dispute – **The Head Coaches' decision is final.**

Footnote:-

All competitions are selected by the Head Coach to ensure all swimmers get adequate and specific race experience for their ongoing development within the club and sport, and also to support individual and team goals.

Swimmers are not expected to enter meets outside those designated by the Head Coach and published throughout the season.